

## NIET Business School, Greater Noida

Name of the Student: \_\_\_\_\_ Inst. Reg. ID/ Roll No. \_\_\_\_\_

Father's Name: \_\_\_\_\_

Course: \_\_\_\_\_ Semester : \_\_\_\_\_ Mobile No. \_\_\_\_\_

### DETAILS OF DOCUMENTS REQUIRED: PGDM

S.NO	DOCUMENTS	Deposition Details							
		Mandatory Document	Date	Original (Yes/No)	Two Set Photo Copy (Yes/No)	Scan of Original Documents in PDF format (Less than 500 kb)	SCAN in JPG format (Less than 50 kb)	Student's Signature with Date	Receiver's Signature with Date
1	10th Pass Marksheet	R					NA		
2	10th Pass Certificate	R					NA		
3	12th Pass Marksheet	R					NA		
4	12th Pass Certificate	R					NA		
5	Graduation 3 Years Marksheet	R					NA		
6	Migration	R					NA		
7	Work Experience (If any)	O			NA				
8	Five Passport Size Coloured Latest Photographs	R			NA	NA			
9	Affidavit for Gap in Education (If applicable)	O					NA		
10	Undertaking/ Affidavit for not participating in Ragging	R				NA	NA		
11	Income Certificate	O		NA			NA		
12	EWS Certificate	O		NA			NA		
13	Caste Certificate for SC/ST/OBC* as applicable	O		NA			NA		
14	Domicile Certificate	R		NA			NA		
15	Medical Certificate	R					NA		
16	Registration Form (Provided by the Institute)	R			NA	NA	NA		
17	Placement Declaration Form	R			NA	NA	NA		
18	APAAR Id	R		NA			NA		
19	AADHAR	R		NA			NA		
20	One Envelope with Address	R			NA	NA	NA		

**Note:** 1- Scanned data will be provided by the student in a Pen Drive. Pen Drive will be returned back immediately after copying data.  
 2- The above documents are required for verification/ enrolment process. Original documents will be returned just after verification.

3- NA = Not applicable

4- R = Required/ Mandatory

5- O = Optional

\* OBC certificate must be issued on/after 01.04.2026

Name &amp; Signature of Student

Received by (Name &amp; Signature)