

Name of the Student: _____ **Inst. Reg. ID/ Roll No.** _____

Father's Name: _____

Course: _____ **Branch:** _____ **Semester :** _____ **Mobile No.** _____

DETAILS OF DOCUMENTS REQUIRED

S.NO	DOCUMENTS	Deposition Details							
		Mandatory Document	Date	Original (Yes/No)	Two Set Photo Copy (Yes/No)	Scan of Original Documents in PDF format (Less than 500 kb)	SCAN in JPG format (Less than 50 kb)	Student's Signature with Date	Receiver's Signature with Date
1	10th Pass Marksheet	R					NA		
2	10th Pass Certificate	R					NA		
3	12th Pass Marksheet	R					NA		
4	12th Pass Certificate	R					NA		
5	Graduation 3 Years Marksheet Only for Lateral/ PG Courses	R					NA		
6	Diploma 3 Years Marksheet Only for Lateral Entry	R							
7	Migration (TC for those students passed from UP BOARD / BTE - UP)	R					NA		
8	Five Passport Size Coloured Latest Photographs	R			NA	NA			
9	Affidavit for Gap in Education (If applicable)	O					NA		
10	Undertaking/ Affidavit for not participating in Ragging	R				NA	NA		
11	Income Certificate (for EWS & FW quota students)	O		NA			NA		
12	EWS Certificate for EWS Quota	O		NA			NA		
13	Caste Certificate for SC/ST/OBC* as applicable	O		NA			NA		
14	Domicile Certificate	R		NA			NA		
15	Medical Certificate	R					NA		
16	Registration Form (Provided by the Institute)	R			NA	NA	NA		
17	UPCET Counselling Seat Allotment Letter (If any)	R					NA		
18	UPCET Counselling Fee Receipt of Rs. 20000/ 12000/=	R				NA	NA		
19	Placement Declaration Form	R			NA	NA	NA		
20	APAAR Id	R		NA			NA		
21	AADHAR	R		NA			NA		
22	AKTU Pre Registration Form (Only for Direct Admission)	R		NA			NA		
23	One Envelope with Address	R			NA	NA	NA		

- Note:**
- 1- Scanned data will be provided by the student in a Pen Drive. Pen Drive will be returned back immediately after copying data.
 - 2- The above documents are required for verification/ enrolment process. Original documents will be returned just after verification.
 - 3- NA = Not applicable
 - 4- R = Required/ Mandatory
 - 5- O = Optional
- * OBC certificate must be issued on/after 01.04.2026

Name & Signature of Student
Received by (Name & Signature)