

Date: 17th March 2022

Minutes of meeting of Internal Quality Assurance Cell

A meeting of the IQAC was convened on 17th March 2022, at 10:00 AM in the Board Room, A Block. The meeting was chaired by the Director of the Institute. Ms. Sofia Pillai, IQAC Coordinator, welcomed all members. The following agenda points were discussed:

AGENDA ITEMS AND DISCUSSIONS

1. Curriculum Development

- The need for regular revision and upgradation of the curriculum was emphasized to meet industry demands and accreditation standards (e.g., NAAC, NBA).
- The approved curriculum structure was discussed. HOD were informed to develop the curriculum as per the structure. Also, discussed regarding elective buckets that need to be included in the upcoming academic session.
- Incorporation of emerging areas like AI, IoT, Data Science, Cybersecurity, and Green Technologies was suggested.
- It is decided to develop the course curriculum as per the job prospective of the respective batch.

2. Open Elective Courses

- The committee discussed offering more interdisciplinary open electives across departments to promote holistic learning.
- Suggestions included introducing courses like Entrepreneurship, Digital Marketing, Design Thinking, Psychology, Project Management, Digital Marketing, 3D Printing, Financial Management and Sustainable Development etc.
- It was agreed to float a survey among students to identify their areas of interest before finalizing the list of electives.

3. Skill Set Requirement of Faculty

- A skill gap analysis for faculty was proposed, focusing on areas such as programming tools, advanced research methodologies, digital pedagogy, and publishing in reputed journals.
- It was highlighted that faculty must stay updated with NEP 2020 requirements and Outcome-Based Education (OBE) models.

4. Suggestions and Initiatives for Skill Development of Faculty and Non-Teaching Staff


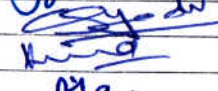
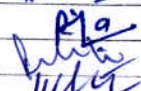
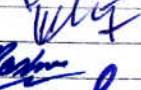
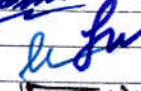
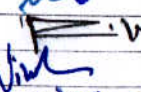


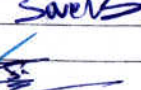

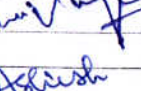
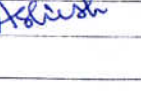
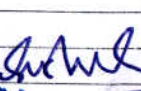
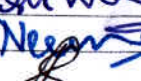



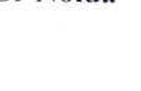





- Regular FDPs (Faculty Development Programs), workshops, and seminars were recommended to enhance teaching, research, and digital skills.
- Non-teaching staff training in areas such as ERP, communication skills, data management, and cybersecurity was also proposed.


- Collaboration with NITTTR, AICTE ATAL Academy, and other training bodies was suggested.
- A yearly calendar of training activities will be prepared by IQAC in consultation with department heads.


ACTION ITEMS

Sl. No	Action Item	Responsible Person/Body
1	Conduct curriculum gap analysis and BOS meeting	Heads of the Departments
2	Launch student interest survey for open electives	Heads of the Departments
3	Perform faculty skill mapping	IQAC Coordinator
4	Draft training plan for faculty & staff	IQAC & HR

The following members were present during the meeting.

S. N.	Name	Designation	Signature
1.	Prof. Vinod M. Kapse	Chairperson	
2.	Prof. C.S. Yadav	Faculty Member	
3.	Prof. Kumud Saxena	Faculty Member	
4.	Prof. Anjana Rani Gupta	Faculty Member	
5.	Prof. Ritesh Rastogi	Faculty Member	
6.	Prof V K Pandey	Faculty Member	
7.	Prof. Rashmi Mishra	Faculty Member	
8.	Prof. Ghazala Naaz	Faculty Member	
9.	Prof. Imran Ali	Faculty Member	
10.	Prof. Rakesh Kr. Singh	Faculty Member	
11.	Prof. Vivek Ranjan	Faculty Member	
12.	Prof. Vikas Sagar	Faculty Member	
13.	Prof. Mayank Deep Khare	Faculty Member	
14.	Prof. Sovers Singh Bisht	Faculty Member	
15.	Prof. K P Singh	Administration Representative Member	
16.	Mr. Sanjeev Gupta	Administration Representative Member	
17.	Prof. Rajesh Kumar	Administration Representative Member	
18.	Mr. Vinay Tiwari	Administration Representative Member	
19.	Mr. S. Nagpal	Local Society Representative Member	
20.	Mr. Ashish	Student Representative Member	
21.	Mr. Ankit Tripathi	Alumni Representative Member	
22.	Mr. Kartikey	Employer Representative Member	
23.	Mr. Sushil Aggarwal	Industrialist Representative Member	
24.	Dr Neema Agrawal	Management Representative	
25.	Ms. Sofia Pillai	IQAC Coordinator	


IQAC Coordinator
 NIET Gr Noida


Director
 NIET Gr Noida